



106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

MEMORANDUM

TO: Oshkosh Public Library Board of Trustees

FROM: Jeff Gilderson-Duwe

DATE: October 24, 2019

RE: 2020 SCHEDULE OF LIBRARY FACILITY CLOSINGS

The proposed closings are based upon a combination of factors including holidays established in the Library Employee Handbook, days of anticipated low usage, and other special circumstances. This proposed schedule is consistent with those of previous years.

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| Tuesday, December 31, 2019 | New Year's Eve - closing time of 5 p.m. |
| Wednesday, January 1, 2020 | New Year's Day |
| Friday, February 14, 2020 | Staff Development Day |
| Sunday, April 12, 2020 | Easter Sunday |
| Saturday, May 23, 2020 | Summer Schedule Begins – closing time of 1 p.m. |
| Sunday, May 24, 2020 | Memorial Day Sunday |
| Monday, May 25, 2020 | Memorial Day |
| Friday, July 3, 2020 | Independence Day – 8 hour holiday for full-time employees |
| Saturday, July 4, 2020 | Independence Day |
| Monday, September 7, 2020 | Labor Day |
| Tuesday, September 8, 2020 | Fall Schedule Begins |
| Thursday, November 26, 2020 | Thanksgiving Day |
| Thursday, December 24, 2020 | Christmas Eve |
| Friday, December 25, 2020 | Christmas Day |
| Thursday, December 31, 2020 | New Year's Eve - closing time of 5 p.m. |
| Friday, January 1, 2021 | New Year's Day |